Fax : 022-22044801 E-mail : wml.compliance@gmail.com

Web. : www.westernministil.in

WESTERN MINISTIL LIMITED

Regd. Office: Mittal Tower, A - Wing, 16th floor Nariman Point, Mumbai - 400 021 CIN: L28932MH1972PLC015928 Tel.: 022-22823653 022-40750100

FOR ATTENTION OF SHAREHOLDERS HOLDING SHARES IN PHYSICAL FORM

Dear Shareholder (holding Physical Share Certificate),

Sub: Furnishing of PAN, KYC details and Nomination by holders of physicalsecurities

SEBI has vide <u>Circular No. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655</u> <u>dated November 3, 2021</u> read with <u>SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/687</u> <u>dated December 14, 2021</u>, mandated furnishing of details of PAN, email address, mobile number, bank account and nomination by holders of physical securities. Further, it is stated that folios wherein any one of the cited document/ details are not furnished or made available <u>on or after April 01, 2023</u>, the relevant folio(s) shall be frozen by the Registrars and Transfer Agent of the Company (RTA).

Effective January 1, 2022, shareholders will not be eligible to lodge their grievance or avail service request from the RTA unless PAN, KYC and Nomination documents/details are received.

All shareholders who have not furnished the documents/details viz., PAN, E-mail address, mobile number, bank account and nomination are requested to send the documents given below:

- PAN, Address, Email Address, Mobile Number, Demat account details and Bank Account details should be furnished in Form No. ISR 1 (<u>Click here for Form No. ISR1</u>);
- Nomination details should be furnished in Form SH-13 (<u>Click here for Nomination related forms</u>)

The hard copies of the duly executed forms along with relevant documents/details should be sent to our RTA at the following address:

Link Intime India Pvt. Ltd.,

C 101, 247 Park,

L.B.S. Marg, Vikhroli (West), Mumbai 400083,

India.

Tel: +91 (22) 4918 6270

Website: www.linkintime.co.in

Alternatively, you can submit the e-signed forms and relevant documents/detailsthrough your email id to kyc@linkintime.co.in.